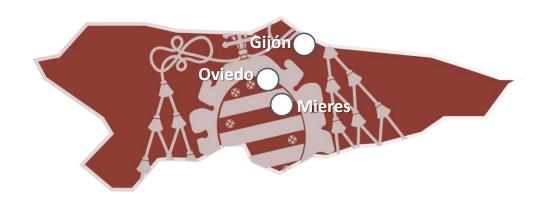
# UNIVERSITY OF OVIEDO

<u>Sigilum Regiae Universitatis</u> <u>Ovetensis</u>





TO OUR 7 UNIVERSITY CAMPUSES



# **Pro-Vice-Chancellor's Office for International Relations**

# **International Services Office, Oviedo**

3 Principado Street, Ground Floor, Oviedo



inter.incoming@uniovi.es

# International Services Office, Gijón

Polytechnic School of Industrial Engineering, Aulario Sur, Gijón Campus



oricgijon@uniovi.es



# **Accommodation**





The University of Oviedo has an accommodation search tool which can be accessed at <a href="http://www.uniovi.es/vida/alojamiento">http://www.uniovi.es/vida/alojamiento</a>

# **Transport**

## **BUS**

The public transport network in Asturias allows passengers to enjoy a wide range of timetables and options for getting around the region.

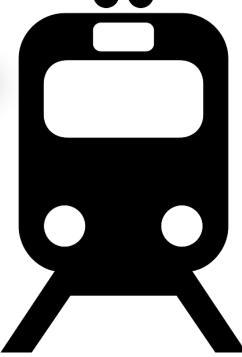
The Transport Consortium offers a monthly travel pass that allows you to travel throughout Asturias for a maximum price of 30 euros per month.

## **TRAIN**

Another option for getting around is the train. There are two main companies, Renfe and Feve. The timetables can be consulted on their official web pages.

GOBIERNO DEL PRINCIPADO DE ASTURIAS

CONSORCIO
TRANSPORTES
ASTURIAS



More information available at : <a href="https://www.ctaconecta.com/es/index.html">https://www.ctaconecta.com/es/index.html</a>

# In Case of Emergency

- Emergency Service of the Principality of Asturias (SEPA):
   call 112 to contact the emergency service
- Spanish Police
   https://www.policia.es/\_es/idioma\_en\_policia.php

To report sexual assaults and request help for victims:

#### Sexual violence

It occurs when somebody is forced to adopt an unwanted sexual behaviour. There may be different typologies for sexual violence: rape, harassment, fondling, indecent exposure before minors, etc.

- What is our task?
- Mission/Vision/Values
- Contact

If you need immediate support, dial the emergency number 091.

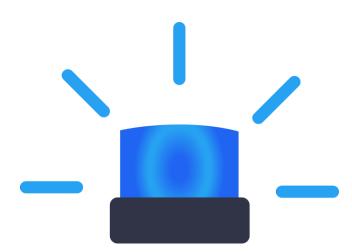
If you need any general information on gender-based, domestic or sexual violence, or if you wish to report any type of information\*, contact us through:

#### atencionfamiliaymujer@policia.es

The information reported will not be considered as a formal complaint.

If you need to file a complaint or if your require personalised assistance, please go to your nearest police station.





# **Student Enrolment**

All international students have been assigned to a faculty or school

## **Faculty member responsible for the agreement:**

They must review and sign the final version of the learning agreement before the student is **REGISTERED** at their faculty/school

#### International coordinator of the institution

Non-ERASMUS+ mobility students must have their learning agreement validated by the institutional coordinator

## Administrative units (secretariats):

Here is where the enrolment of the classes will take place and the **CERTIFICATE OF START OF STAY** will be issued



# **Services at the Faculties and Schools**

**Student's Delegation** 





**Administration - Secretariats** 





**Computer Rooms** 

Museum



**Library** 



# Central Library of the University of Oviedo

- Opening hours: Monday to Friday 08:30 to 19:50
- Address: 1 San Francisco Street 33003 Oviedo
- Telephone Number: 985104053



buocentral@uniovi.es

A place worth a visit



# Culture





## **Theatre Group**

Grupo de teatro - Universidad de Oviedo - uniovi.es



### **Debate Group**

Grupo de debate - Universidad de Oviedo - uniovi.es



# **University Choir**

https://www.uniovi.es/en/vida/cultura/coro
Students and Academic Staff who want to join
the University Choir can contact:
dir.cultura@uniovi.es



# **University Extension Courses**

Extensión universitaria - Universidad de Oviedo - uniovi.es



# **University Orchestra**

https://youtube.com/channel/UCufMtf3vYn-H5waZR6QwWyw

Students and Academic Staff who want to join the University Orchestra can contact: dir.orquesta@uniovi.es

More information: <a href="https://www.uniovi.es/en/vive/cultura">https://www.uniovi.es/en/vive/cultura</a>

# **Sports**

- The Sports Service is responsible for the promotion, organization and development of sports at the University of Oviedo.
   All the information can be found at: <a href="https://deportes.uniovi.es">https://deportes.uniovi.es</a>.
- The University Card (student card) allows international students to enjoy reduced prices in the use of the facilities or in the practice of programmed activities. It also offers discounts in other public and private sports facilities and in specialised shops.
- All international students have the possibility to practice different types of physical activity and join excursions, internal competitions or competitions organized by certain sports federations.











# Office for People with Specific Needs



The **ONEO** is conceived as a service of help and support for students with specific needs to facilitate access, inclusion, and participation in the various academic, cultural, sporting, and social areas of

university life



customized and

confidential,

adjusting to the

needs of each

case

The professional service provided by the ONEO to each student is



oneo@uniovi.es



# **Spanish Language Programmes for International Students**

- Language learning through TANDEM
   http://lacasadelaslenguas.uniovi.es/servicios/tandem
- a-dUO programme (to help you with the paperwork in Spanish)
   <a href="http://www.uniovi.net/zope/organos\_gobierno/unipersonales/vicerrectorados/vicd/aduo">http://www.uniovi.net/zope/organos\_gobierno/unipersonales/vicerrectorados/vicd/aduo</a>
- Spanish courses

Enrolment for these courses at: Spanish for Foreigners Programme Unit, Casa de las Lenguas

El Milán Campus - Amparo Pedregal Street, Oviedo





# **Contact Details of Students Associations**





#### **AEGEE-Oviedo / European Students' Forum**

- Mail <u>aegeeoviedo@uniovi.es</u> / <u>oviedo@aegee.org</u>
- Website: <a href="http://aegeeoviedo.eu">http://aegeeoviedo.eu</a>
- Facebook: <a href="http://www.facebook.com/AEGEEOviedo">http://www.facebook.com/AEGEEOviedo</a>
- Twitter: twitter.com/aegee\_oviedo
- Instagram: <a href="https://www.instagram.com/aegee.oviedo/">https://www.instagram.com/aegee.oviedo/</a>
- YouTube: AEGEE Oviedo

#### **ESN Association (Erasmus Student Network)**

- Mail: <u>asocesno@uniovi.es</u>
- Website: <a href="http://www.esnoviedo.org">http://www.esnoviedo.org</a>
- Facebook: <a href="https://www.facebook.com/ESNOviedo/">https://www.facebook.com/ESNOviedo/</a>

# Academic Year 2023-2024 Second Semester

First day of classes: 22 January - Last day of classes: 3 May

First Exam Period (Regular): 13 May to 31 May

Second Exam Period (Extraordinary): 17 June to 5 July

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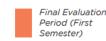
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# **Virtual Campus**



Once the enrolment has been formalized at the secretariat of the student's faculty/school or at the Office of International Relations (ORI - Gijón), the international student will be provided with an institutional e-mail address and a user pin code to access the University Intranet and, among other services, the Virtual Campus, where information on the classes registered can be found.

# **University Card**



Students can apply for a student card, which will give them access to the different services of the University of Oviedo (libraries, sports services, transport discounts, etc.). You can obtain the card at one of the **university registers** between 9:00 and 14:00.

# **Administrative Process**

## Changes in the length of the stay

To extend or reduce the agreed-upon period of stay, favorable reports must be obtained from the professors overseeing the exchange agreement at both the sending and receiving universities. These reports must be submitted before the originally agreed-upon period concludes, at the Administrative Unit of the student's faculty and the Office for International Relations.

#### **Changes to the Learning Agreement**

Any changes to the learning agreement must be validated by the professors responsible for the exchange agreement in both the sending and receiving universities. Once signed by all parties, the documents must be submitted to the administrative unit of the faculty in which the student is registered.

#### **Cancellation of classes**

The cancellation of classes that appear in the final learning agreement does not grant students the right to register for new classes as replacements. Students are only permitted to cancel their registration for a course if they have not yet completed the final examination for that particular course. Regardless, students seeking to cancel their course registration must obtain approval from the professors responsible for the exchange agreement at both the sending and receiving universities. The favorable reports supporting these changes will then be presented at the administrative unit of the faculty in which the student is registered.

Application deadline: 28 April 2024 (annual and second-semester subjects)

# **Residence Permit Formalities in Spain**

Citizens from EU countries, including Norway, Iceland, Liechtenstein and Switzerland

The formalities for obtaining a residence permit in Spain vary depending on the length of stay.

#### For stays of less than 3 months:

Applicants only need to be in possession of a valid passport or identity card.

#### For stays longer than 3 months:

If applicants do not have a foreigner identity number (NIE), they are required to apply for registration as an EU resident at the Office for Foreigners of the Police Station nearest to their official address in Spain if they are in the country, or at the Consular Office if they are outside of Spain.

#### Required documentation:

- Valid passport or identity document.
- Completed application form (form EX18) available at (<u>18-Certificado\_residencia\_comunitaria.pdf (inclusion.gob.es)</u>).
- Proof of payment using form 790, code 012 (applicable if NIE is not available). Download the form at <u>Tasa790\_012 (policia.gob.es)</u>.
- Certificate of census registration (essential to cancel when the stay ends) or a direct debit receipt.

#### For more information, visit:

<u>Ciudadanos comunitarios. Sitio web de la Policía Nacional España (policia.es)</u> Residencia en España - Universidad de Oviedo - uniovi.es



# **Entry and Residence Formalisation in Spain**

Citizens from non-EU countries, including the United Kingdom

#### • Entry:

#### **Documentation:**

- Valid passport with the entry stamp or control mark made at the border post.
- Documents accrediting be undertaking studies or research at the University.
- Proof of sufficient means of subsistence for the intended stay in Spain or the ability to legally obtain such means if there is no visa or residence card for studies.
- Visa, if applicable.
- Medical insurance

#### Extension of stay:

To extend the stay, it is necessary to apply for an extension Documentation:

- The same documents as the entry requirements.
- Completed application form (form EX00) available at <a href="tel:00-Formulario\_estancia.pdf">00-Formulario\_estancia.pdf</a> (inclusion.gob.es).
- Proof of payment using form 790, code 012 <a href="tel:00-Formulario\_estancia.pdf"><u>00-Formulario\_estancia.pdf</u></a> (inclusion.gob.es).
- Guarantees of return to the country of origin.
- Travel assistance insurance.

#### For more information, visit:

<u>Ciudadanos Extranjeros. Sitio web de la Policía Nacional España (policia.es)</u> Residencia en España - Universidad de Oviedo - uniovi.es



# Foreigner's Identity Number (NIE or TIE)

**Applicants staying for more than six months** 

Upon arriving in Spain, it is necessary to apply for the Foreigner's Identity Number (NIE or TIE) if the intended stay is longer than six months.

#### Application:

Visit the Office for Foreigners of the Police Station closest to your residence.

#### Documentation:

- Foreigner's Identity Card (TIE) application form (form EX17) available at 17-Formulario TIE.pdf (inclusion.gob.es).
- Proof of payment using form 790, code 012, available at <u>Tasa790 012 (policia.gob.es)</u>.
- Valid passport or identity document.
- Certificate of census registration (essential to cancel when the stay ends) or a direct debit receipt.

#### For more information, visit:

Extranjería - Tarjeta inicial o renovación residencia o residencia y trabajo - Sede Electrónica de la Policía Nacional (policia.gob.es)
Residencia en España - Universidad de Oviedo - uniovi.es



# Foreigner's Identity Number (NIE or TIE) Other citizens

This section is relevant for applicants who are not covered in the previous category or individuals who, for various reasons, need to apply for a Foreigner's Identification Number (NIE or TIE).

#### Application:

Visit the Directorate-General of the Police or the Office for Foreigners of the Police Station closest to your residence. If you are not within Spanish territory, apply at the General Commissariat of Foreigners and Borders through the Consular Offices of Spain abroad.

#### Documentation:

- Foreigner's Identity Card (TIE) application form (form EX15) available at 15-Formulario NIE y certificados.pdf (inclusion.gob.es).
- Proof of payment using form 790, code 012, available at <u>Tasa790 012 (policia.gob.es)</u>.
- Valid passport or identity document.
- Certificate of census registration (essential to cancel when the stay ends) or a direct debit receipt.

#### For more information, visit:

<u>Extranjería - Asignación de NIE a instancia de interesado - Sede Electrónica de la Policía Nacional (policia.gob.es)</u> Residencia en España - Universidad de Oviedo - uniovi.es

# **Application for a Health Insurance Card**



Applicants are required to visit the administrative unit of the health centre or consultancy that corresponds to their usual place of residence

• **Documentation** (in general):

For EU citizens, including Norway, Iceland, Liechtenstein, and Switzerland:

- Passport or identity card of the country of origin
- Certificate of registration in the Central Register of Foreigners

For non-EU citizens including the United Kingdom

- Foreigner's Identity Card



Home > Estudia > Movilidad > Para estudiantes internacionales

#### Estudia

- Para nuestros estudiantes
- > Para estudiantes
- internacionales
  > Planifica tu
- > Llegar a Asturias
- \* Elegal a ristalla
- Residencia en España
- > Alojamiento
- Asistencia sanitaria
- Programas de ayuda
- Oficina de atención internacional

#### Mobility for international students

The University of Oviedo receives more than a thousand foreign students every year. It is a sought-after destination and highly valued by international students thanks to the academic prestige enjoyed by the academic institution and its privileged location in a setting such as the Principality of Asturias.

To facilitate the legal and academic procedures as much as possible and to help foreign students in their adaptation process, the University of Oviedo offers them a network of services and advice that will allow them to resolve their doubts quickly.

The International Attention Office offers the necessary information and support to carry out all the academic procedures and formalities that facilitate the adaptation of the university student

Through the International Student Services Office you will get all the information and support necessary to complete the legal and academic procedures and to carry out essential formalities, such as opening a bank account or studying the different accommodation options. Prospective students of the University of Oviedo will be able to plan their trip in advance and have all the information they need before arriving in Asturias.

Help in the first weeks of their stay will also come from their fellow students. The a-dUO programme puts the new students contact with a Spanish student from the same campus, who will orient and guide them during their first weeks in Asturia.



# YOU CAN SEE THE SLIDES OF THIS PRESENTATION AND THE LINKS IT CONTAINS ON THE WEBSITE OF THE UNIVERSITY OF OVIEDO

https://www.uniovi.es/estudia/movilidad/extranjeros



# ENJOY YOUR STAY!